

University of California, Irvine Greek Life Recognition Guidelines



Mission Statement

Greek Life at UC Irvine works with students to create an inclusive environment that challenges members to develop into leaders who uphold the values, oaths, and commitments of their collegiate fraternal organization at UC Irvine. Greek Life values on going relationships with alumni, volunteers, campus administrators, and the surrounding community in order to create meaningful and purposeful undergraduate experiences that fosters a commitment to service and lifetime membership.

Revised September 13, 2007

Purpose

The purpose of the Greek Life Recognition Guidelines is to have a set of criteria and expectations that fraternities and sororities at the University of California, Irvine are expected follow to be a recognized Greek Organization.

Implemented: April 26, 2010

I. General Provisions

A. UC Irvine may officially recognize and assist fraternities and sororities, and other similar organizations, herein referred to as "Greek Organizations," whose purposes and practices are, and remain, consistent with those of the University, and with University policy in respect to fraternities are in accord with Title IX of the Education Amendments of 1972, of the United States Civil Rights Act.

B. The official recognition of fraternities and sororities at UC Irvine may be conferred by the Greek Life staff through the Dean of Students Office. The Dean of Students Office serves as the office of record for all recognized fraternities and sororities.

C. All recognized Greek Organizations must follow the expectations outlined in Section II of the Greek Life Recognition Guidelines.

D. Organizations that desire to obtain status, as an officially recognized Greek Organization, must follow the expansion guidelines outlined in Appendix A.

E. The Greek Life Recognition Guidelines will be reviewed annually by students, Greek Life staff, and campus staff.

II. Expectations

A. Values

1. Recognized Greek Organizations should espouse core values as the foundation of their organization.

B. Risk Management

1. Recognized Greek Organizations are expected to abide by all state, local, and federal laws, the University of California Policies Applying to Campus Activities, Organizations, and Students, and applicable governing council policies.
2. Recognized Greek Organizations are expected to adhere to the FIPG Risk Management Policy (Appendix B).
3. Recognized Greek Organizations are expected to abide by their inter/national policies, which include but are not limited to membership education, risk management, and hazing.

C. Self Governance and Collective Responsibility

1. Recognized Greek Organizations are expected to take collective and individual responsibility for all members of their organization.
2. Recognized Greek Organizations are expected to establish, maintain and enforce chapter

bylaws/constitution, and ensure that all members have a working understanding of chapter policies. Chapters are expected to have an internal judicial system to enforce the chapter bylaws/constitution.

3. Recognized Greek Organizations are expected to strive for academic excellence.

D. Alumni Advisor Support

1. Recognized Greek Organizations are expected to have an engaged alumni chapter advisor to assist with chapter management. The alumni chapter advisor also serves as a liaison to the campus and professional Greek Life staff.

E. Involvement

1. Recognized Greek Organizations are expected to annually register as a Registered Campus Organization with the Dean of Students Office.
2. Recognized Greek Organizations are expected to submit quarterly academic chapter grade reports with accurate updated information.
3. Recognized Greek Organizations are expected to adhere to all anti-hazing policies and sign an annual anti-hazing statement.
4. Recognized Greek Organizations are expected to submit updated contact information for chapter officers and alumni advisors.
5. The chapter presidents of recognized Greek Organizations are expected to meet annually with the professional Greek Life staff.
6. Recognized Greek Organizations are expected to attend Greek Life educational programs.
7. Recognized Greek Organizations are expected to provide copies of information pertaining to their organization when requested by campus professional staff members.
8. Recognized Greek Organizations are expected to comply with Title IX policies.

III. Resources

A. Recognized Greek Organizations will have access to campus organization resources, Greek Life programs, and professional Greek Life staff.

B. Campus Organizations Resources

1. Publicize on campus

2. Use of university facilities and services
3. Appropriate use of the university name
4. Organizational mailbox
5. Eligible to apply for funding
6. Merchandise sold at UCItems
7. ASUCI financial account
8. Recruit students per provisions of Title IX, U.S. Education Act of 1972.

C. Greek Life Programs

1. Greek Songfest Philanthropy
2. Being a New Greek (B.A.N.G.) New Member Education Series
3. All Greek Conference
4. Eligible to apply for Greek Awards
5. Access to the Greek Life (GPC) Listserv
6. Eligible for membership to Greek Honor Societies
7. Greek Life educational programming

D. Greek Life Staff Resources

1. Advocacy and advisement with local, regional, and national organizations
2. Provide quarterly academic information for all chapter members
3. Included on the Greek Community Grade Report
4. Support from professional staff
5. Assist in mediation
6. Communication with advisors, national officers and professional staff
7. Letters of authenticity

8. Chapter information will be included on the DOS Greek Life website
9. Organizational name and information are included on Greek Life and university publications
10. Ability to submit data requests to the Registrar's Office

IV. Review of Recognition

- A. Recognized Greek Organizations that are non compliant with the expectations outlined in the Greek Life Recognition Guidelines will have their recognition reviewed.
- B. The review of recognition will be conducted during a meeting with professional Greek Life staff and members of the Greek Organization.
- C. During the review of recognition meeting, an action plan and timeline will be created that the recognized Greek Organizations must complete by agreed upon due dates.
- D. Chapter officers and advisors will receive a copy of the action plan and due dates.
- E. Recognized Greek Organizations that fail to complete the action plan will be required to meet with the professional Greek Life staff to discuss a potential loss of recognition.

V. Disciplinary Procedures

- A. The Office of Student Conduct will adjudicate recognized Greek Organizations who violate the University of California Policies Applying to Campus Activities, Organizations, and Students as outlined in sections 100.00 – 106.00.
- B. Recognized Greek Organizations that violate governing council policies will be adjudicated through the judicial process outlined in the appropriate council's judicial procedures.

VI. Loss of Recognition

- A. Recognized Greek Organizations who fail to complete the review of recognition action plan outlined in section IV.C. may lose their status as an officially recognized Greek Organization.
- B. A Recognized Greek Organization can lose their recognition status by:
 1. Receiving a sanction of suspension or greater through the student conduct process;
 2. Violating local, state, and national laws;
 3. The revocation of their chapter charter from their inter/national headquarters;
 4. Not registering as a campus organization with the Dean of Students Office.

C. Appropriate on and off campus partners will be notified about fraternities/sororities who lose their status as an officially recognized Greek Organization.

Appendix A

Expansion Guidelines

I. Expansion Process

A. Starting a new Greek Organization at UC Irvine is a partnership between inter/national organizations and the university. A priority is placed on creating a strong partnership between the interested organization and the Greek Life staff. The expansion guidelines are outlined in items B – K of the expansion process.

B. Contact one of the Greek Life staff to inform them you are interested in starting a new fraternity or sorority at UC Irvine.

C. After you have contacted the Greek Life staff, fill out the Expansion Interest Form and submit it to the Greek Life staff in the Dean of Students office.

1. Additional information may be requested throughout the process.
2. Interested organizations are encouraged to review appropriate council policies on expansion.

D. Once the Expansion Interest Form is submitted, the Greek Life Advisors will schedule a meeting with the interested organization to discuss their desire to start a recognized Greek Organization.

E. After meeting with the interested organization, the Greek Life staff will follow up with constituents to discuss the meeting, the viability of starting a chapter at UC Irvine, and expansion expectations. The constituents include but are not limited to:

1. Inter/national Headquarters Staff
2. Regional Representatives
3. Other Sorority/Fraternity Officials

F. The Greek Life staff will provide feedback to the interested organization about proceeding with the expansion process. This feedback will be based on:

1. The initial meeting [Section D];
2. Discussions with the inter/national, regional, or local organization representatives;
3. Review of information.

G. The Greek Life staff will notify the interested organization of their expansion status.

H. If the interested organization decides to move forward, the following organizational materials will be requested for review:

1. Policies
2. Procedures
3. Chartering requirements
4. Expansion/Extension plan
5. Constitution
6. Anti-hazing policy and annual statement of compliance
7. Name and contact information for advisors

I. When sufficient organizational materials have been received and reviewed, the Greek Life staff will work with the interested organizations and local/regional/national representatives to create a timeline for campus expansion.

J. At the beginning of the expansion/extension process, the new fraternity/sorority will register as a Registered Campus Organization with the Dean of Students Office and affiliate with Greek Life.

K. The Greek Life staff will meet with the new organization throughout the expansion process.

II. Council Recognition

A. Interested organizations that wish to affiliate with a governing council must follow the expansion policies for the council.

B. The decision to join the governing council will be decided by the member organizations in the council.

Greek Life

Expansion Guidelines

Contact the Greek Life staff to express your expansion interest



Fill out the Expansion Interest Form and submit it to the Greek Life staff



Greek Life staff will meet with the interested organization



After the meeting the Greek Life staff will follow up with constituents



Greek Life staff provides expansion feedback



Interested organization is notified of expansion status.



If the interested organization moves forward, materials are collected for review.



After materials are received and reviewed, an expansion timeline is created.



Colonization starts and the new Greek Organization registers as a registered campus organization and affiliates with Greek Life

Expansion Interest Form

Name: _____

Email: _____ Phone: _____

Name of (Potential) Fraternity/Sorority: _____

National/Regional Contact Person: _____

Email: _____ Phone: _____

Website: _____

Answer the following questions and submit to the Greek Life Advisors in the Dean of Students office (G-308, Student Center).

#1 Why do you want to start/create this Greek organization at UCI?

#2 How is this fraternity/sorority different from other Greek Organizations on campus?

#3 How is this fraternity/sorority different from a campus organizations?

#4 What are the values and principles of the fraternity/sorority and why are they important to you and your interested members?

#5 Why do you want to be part of the Greek community?

#6 List the names, email addresses , and phone numbers of potential alumni advisors.

#7 List the names and student ID numbers of all interested students.

Name	UCInetID	Name	UCInetID
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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Appendix B

FIPG Risk Management Policy

FIPG RISK MANAGEMENT POLICY

July 2008 | Revised

The Risk Management Policy of FIPG, Inc. includes the provisions, which follow and shall apply to all fraternity entities and all levels of fraternity membership.

ALCOHOL AND DRUGS

1. The possession, sale, use or consumption of **ALCOHOLIC BEVERAGES**, while on chapter premises or during a fraternity event, in any situation sponsored or endorsed by the chapter, or at any event an observer would associate with the fraternity, must be in compliance with any and all applicable laws of the state, province, county, city and institution of higher education, and must comply with either the **BYOB** or **Third Party Vendor Guidelines**.
2. No alcoholic beverages may be purchased through or with chapter funds nor may the purchase of same for members or guests be undertaken or coordinated by any member in the name of or on behalf of the chapter. The purchase or use of a bulk quantity or common source(s) of alcoholic beverage, for example, kegs or cases, is prohibited.
3. **OPEN PARTIES**, meaning those with unrestricted access by non-members of the fraternity, without specific invitation, where alcohol is present, are prohibited.
4. No members, collectively or individually, shall purchase for, serve to, or sell alcoholic beverages to any minor (i.e., those under legal drinking age).
5. The possession, sale or use of any **ILLEGAL DRUGS** or **CONTROLLED SUBSTANCES** while on chapter premises or during a fraternity event or at any event that an observer would associate with the fraternity is strictly prohibited.
6. No chapter may co-sponsor an event with an alcohol distributor or tavern (tavern defined as an establishment generating more than half of annual gross sales from alcohol) at which alcohol is given away, sold or otherwise provided to those present. This includes any event held in, at or on the property of a tavern as defined above for purposes of fundraising. However, a chapter may rent or use a room or area in a tavern as defined above for a closed event held within the provisions of this policy, including the use of a third party vendor and guest list. An event at which alcohol is present may be conducted or co-sponsored with a charitable organization if the event is held within the provisions of this policy.
7. No chapter may co-sponsor, co-finance or attend or participate in a function at which alcohol is purchased by any of the host chapters, groups or organizations.

8. All recruitment or rush activities associated with any chapter will be non-alcoholic. No recruitment or rush activities associated with any chapter may be held at or in conjunction with a tavern or alcohol distributor as defined in this policy.
9. No member or pledge, associate/new member or novice shall permit, tolerate, encourage or participate in "drinking games." The definition of drinking games includes but is not limited to the consumption of shots of alcohol, liquor or alcoholic beverages, the practice of consuming shots equating to one's age, "beer pong," "century club," "dares" or any other activity involving the consumption of alcohol which involves duress or encouragement related to the consumption of alcohol.
10. No alcohol shall be present at any pledge/associate member/new member/novice program, activity or ritual of the chapter. This includes but is not limited to activities associated with "bid night," "big brother – little brother" events or activities, / "big sister - little sister" events or activities, "family" events or activities and initiation.

HAZING

No chapter, colony, student or alumnus shall conduct nor condone hazing activities. Permission or approval by a person being hazed is not a defense. Hazing activities are defined as:

"Any action taken or situation created, intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities may include but are not limited to the following: use of alcohol, paddling in any form, creation of excessive fatigue, physical and psychological shocks, quests, treasure hunts, scavenger hunts, road trips or any other such activities carried on outside or inside of the confines of the chapter house; wearing of public apparel which is conspicuous and not normally in good taste, engaging in public stunts and buffoonery, morally degrading or humiliating games and activities, and any other activities which are not consistent with academic achievement, fraternal law, ritual or policy or the regulations and policies of the educational institution or applicable state law."

SEXUAL ABUSE AND HARASSMENT

The fraternity will not tolerate or condone any form of sexist or sexually abusive behavior on the part of its members, whether physical, mental or emotional. This is to include any actions, activities or events, whether on chapter premises or an off-site location which are demeaning to women or men, including but not limited to verbal harassment, sexual assault by individuals or members acting together. The employment or use of strippers, exotic dancers or similar, whether professional or amateur, at a fraternity event as defined in this policy is prohibited.

FIRE, HEALTH AND SAFETY

1. All chapter houses should meet all local fire and health codes and standards.
2. All chapters should post by common phones and in other locations emergency numbers for fire, police and ambulance and should have posted evacuation routes on the back of

the door of each sleeping room.

3. All chapters should comply with engineering recommendations as reported by the insurance company or municipal authorities.
4. The possession and/or use of firearms or explosive or incendiary devices of any kind within the confines and premises of the chapter house is prohibited.
5. Candles should not be used in chapter houses or individual rooms except under controlled circumstances such as initiation.

EDUCATION

Each fraternity shall annually instruct its students and alumni/alumnae in the Risk Management Policy of FIGP, Inc. Additionally, all students and key volunteers shall annually receive a copy of the Risk Management Policy and a copy of the policy shall be available on the fraternity website.

[www.figp.org]